

Exciting News: Our New Branch is Opening!

Dear Valued Customer,

We are thrilled to announce the grand opening of our new branch located at **[Branch Address]**! To celebrate this special occasion, we invite you to take advantage of our exclusive promotional offer.

Grand Opening Offer: 20% OFF Your First Purchase!

From **[Start Date]** to **[End Date]**, you can enjoy 20% off on your first purchase at our new location. Simply present this letter at the checkout to redeem your discount.

Join us for the Grand Opening Celebration!

We would love for you to join us on **[Opening Date]** for our grand opening celebration. There will be refreshments, giveaways, and exclusive sneak peeks at our latest products. Bring your friends and family!

Thank you for your continued support, and we look forward to welcoming you to our new branch!

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]