

Shared Resource Promotion Agreement

Date: [Insert Date]

From: [Your Name]

[Your Position]

[Your Company/Organization]

[Your Address]

[City, State, Zip Code]

To: [Recipient's Name]

[Recipient's Position]

[Recipient's Company/Organization]

[Recipient's Address]

[City, State, Zip Code]

Subject: Shared Resource Promotion Agreement

Dear [Recipient's Name],

This letter serves as a formal agreement between [Your Company/Organization] and [Recipient's Company/Organization] for the promotion of shared resources.

- Purpose:** The purpose of this agreement is to outline the terms and conditions under which both parties will collaboratively promote shared resources to benefit stakeholders.
- Resources:** Both parties agree to share the following resources: [List the resources to be shared].
- Roles and Responsibilities:** [Your Company/Organization] will be responsible for [list responsibilities], while [Recipient's Company/Organization] will handle [list responsibilities].
- Duration:** This agreement shall commence on [Start Date] and continue until [End Date].
- Termination:** Either party may terminate this agreement with a written notice of [number] days.

We believe that this collaboration will yield significant benefits for both organizations. If you agree to the terms outlined in this letter, please sign below.

Best regards,

[Your Name]

[Your Position]

[Your Company/Organization]

Agreed and Accepted by:

_____ [Recipient's Name]

Date: _____