

# Dear [Orchestra Name] Members,

I hope this message finds you well. I am writing to formally announce my leave from the orchestra due to [reason for leave, e.g., personal commitments, health issues, etc.].

My last performance will be on [date], and I plan to return on [expected return date]. It has been a pleasure to be a part of this talented group, and I will miss playing alongside each of you.

Thank you for your understanding and support during this time. I look forward to staying in touch and hopefully rejoining the orchestra in the future.

Warm regards,

[Your Name]

[Your Contact Information]