

Exit Letter for Leased Accommodation

Date: [Insert Date]

To,

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I am writing to formally notify you of my decision to vacate the leased premises located at [Your Address], as per the terms of our lease agreement. My intended move-out date is [Move-Out Date], which provides sufficient notice as stipulated in our agreement.

I would like to request an inspection of the property on or before my move-out date. I will ensure that the apartment is clean and in good condition prior to my departure.

Please let me know how you would like to proceed regarding the return of my security deposit.

Thank you for your understanding and cooperation throughout my tenancy.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]