

Letter of Termination of Caregiving Support

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally inform you that I will be terminating the caregiving support services provided to you, effective [Insert Effective Termination Date].

This decision has not come lightly, and I believe it is in the best interest for all parties involved. I am grateful for the time we have shared and the experiences we have had together.

Please do not hesitate to reach out if you have any questions or require assistance during this transition period. I am committed to ensuring a smooth handover and would be happy to discuss suitable alternatives for your caregiving needs.

Thank you for your understanding.

Sincerely,

[Your Name]