

Farewell Letter

Dear [Recipient's Name],

I hope this message finds you well. As I prepare to leave my position as a caregiver at [Organization/Facility Name], I wanted to take a moment to express my heartfelt gratitude for the wonderful experiences I've had here.

It has been an honor to support and care for our residents. Each individual has touched my life in a unique way, and I will carry these memories with me always. I am deeply thankful for the trust you placed in me and the support from the entire team.

While I am excited about the new journey ahead, I will sincerely miss the daily interactions and the special bonds I have formed here. I hope to stay in touch and hear about all the continued successes of the team and the wellbeing of our residents.

Thank you once again for everything. Wishing you all the best!

Warm regards,

[Your Name]

[Your Contact Information]