

# Dear Parent Group Members,

As we come to the close of another school year, I wanted to take a moment to reflect on the recent departures of some of our valued parent group members.

First and foremost, I would like to express our gratitude to [Name 1] for their dedicated service and contributions. Their commitment to our community has been invaluable, and their presence will be greatly missed.

Additionally, we bid farewell to [Name 2], whose creativity and enthusiasm brought us all together. Their innovative ideas and initiatives will leave a lasting impact on our group.

While it is bittersweet to see our friends leave, we celebrate the moments we've shared and the memories created. Each member has played a role in fostering a meaningful and supportive environment for our children.

As we move forward, let us honor their contributions and continue to build upon the foundation they helped establish. We wish [Name 1] and [Name 2] all the best in their future endeavors.

Thank you all for your hard work and dedication to our parent group. Together, we will continue to make a difference.

**Warm regards,**

[Your Name]

[Your Title]

[Your Contact Information]