

# Exit Letter

Date: [Insert Date]

Dear [Drama Society Name],

I hope this message finds you well. I am writing to formally announce my resignation from the [Drama Society Name], effective [Last Working Day]. This decision was not an easy one, but after careful consideration, I believe it is in my best interest to step down at this time.

I want to express my heartfelt gratitude for the wonderful memories and experiences I have gained while being a part of this extraordinary group. The friendships I have formed and the skills I have developed during my time here will always hold a special place in my heart.

I wish the society continued success in all future endeavors. Thank you once again for everything.

Sincerely,

[Your Name]

[Your Contact Information]