

# Under Contract Properties Review

Date: [Insert Date]

To: [Client's Name]

From: [Your Name]

Subject: Review of Under Contract Properties

Dear [Client's Name],

I hope this message finds you well. As we move forward with the properties currently under contract, I would like to provide you with a detailed review of the status and key aspects of these listings.

## Property Overview

- **Property Address 1:** [Address]
- **Status:** [Current Status]
- **Contract Price:** \$[Price]
- **Closing Date:** [Expected Closing Date]
  
- **Property Address 2:** [Address]
- **Status:** [Current Status]
- **Contract Price:** \$[Price]
- **Closing Date:** [Expected Closing Date]

## Next Steps

Please review the above details and let me know if you have any questions or require further information. It's essential to stay proactive as we approach the closing dates.

Thank you for your attention. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]