

Tenant Move-In Checklist

Dear [Tenant's Name],

Welcome to your new home! To ensure a smooth transition, please review the following move-in checklist:

Move-In Checklist

- Inspect the following:
 - Walls and Ceilings
 - Windows and Doors
 - Flooring
 - Kitchen Appliances
 - Heating and Cooling Systems
 - Plumbing Fixtures
- Check for any damages and report them by [Date].
- Confirm utility connections:
 - Electricity
 - Water
 - Gas
 - Internet/Cable
- Complete the move-in condition form and return it to the management.
- Review and sign the lease agreement.
- Familiarize yourself with the community rules and regulations.

If you have any questions or concerns, please feel free to contact us at [Phone Number] or [Email Address].

Best regards,
[Your Name]
[Your Company's Name]