

Farewell Letter for Maternity Leave

Dear Team,

As I prepare for my maternity leave, I wanted to take a moment to express my heartfelt gratitude for all the support I have received during my time here.

Your encouragement and assistance have made a significant impact on my journey, and I am truly thankful for each one of you.

From the flexibility in my work schedule to the thoughtful gestures and kind words, your support has not gone unnoticed. It has filled me with confidence and excitement as I embark on this new chapter of my life.

I will miss our daily interactions and the collaborative spirit we share in our projects. I am looking forward to returning, sharing stories, and catching up with all of you.

Please feel free to reach out to me via email or phone during my absence. I would love to hear from you!

Thank you once again for everything. Wishing you all continued success and happiness.

Warmest regards,

[Your Name]