

# Farewell Message

Dear Team,

As many of you know, I will be leaving my position at [Company Name] this week. I wanted to take a moment to express my heartfelt gratitude for the incredible time I've spent here and for all the wonderful memories we've created together.

Working alongside such talented and supportive colleagues has truly been a privilege. Each one of you has contributed to my professional and personal growth, and for that, I am eternally grateful.

Although I am excited about the next chapter of my life, I will deeply miss the camaraderie and teamwork we shared. I hope to stay in touch, and I wish all of you continued success and happiness in your endeavors.

Thank you once again for everything. Please keep in touch!

Warm regards,

[Your Name]

[Your Contact Information]