

# Letter of Clarification on Zoning District Boundaries

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]

To: [Recipient's Name]  
[Recipient's Title]  
[Department/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to seek clarification regarding the zoning district boundaries as outlined in [specific zoning ordinance or regulation]. There appear to be some discrepancies in the mapping of the district that I would like to understand better.

Specifically, I am concerned about the area located at [insert specific address or description of the location], which is situated near the intersection of [insert relevant streets or landmarks]. It has come to my attention that the current zoning designation may not accurately reflect the intended use of this area.

I would appreciate it if you could provide me with detailed information regarding the criteria used to determine the zoning boundaries, as well as any recent changes that may have impacted this designation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]  
[Your Title or Affiliation, if applicable]