

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number

Date: [Insert Date]

[Club Name]  
[Club Address]  
City, State, Zip Code

Dear [Club President's Name or Club Committee],

I am writing to formally withdraw my membership from [Club Name], effective immediately.

I appreciate the experiences and friendships I have gained during my time as a member and wish the club continued success in the future.

Thank you for your understanding.

Sincerely,  
[Your Name]