

Letter Closing Sponsorship Arrangements

Date: [Insert Date]

[Sponsorship Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Sponsorship Manager's Name],

We would like to take this opportunity to express our heartfelt appreciation for your support and partnership during our recent initiatives. It has been a pleasure collaborating with [Company Name] as a sponsor.

As we move forward, we would like to formally acknowledge the conclusion of our current sponsorship agreement, which will be effective as of [Insert End Date]. We appreciate the contribution you've made toward our goals and the positive impact we've achieved together.

We hope this partnership has been mutually beneficial and would love to explore future opportunities for collaboration. We wish you continued success in your endeavors.

Thank you once again for your invaluable support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]