

# Resolution for Coaching Engagement

Date: [Insert Date]

To: [Coaching Client Name]

From: [Coach Name]

## Subject: Resolution for Coaching Engagement

Dear [Coaching Client Name],

We are writing to formally document our agreement regarding your coaching engagement with [Coach Name]. This resolution outlines the terms and objectives we aim to achieve during our coaching sessions.

### Coaching Objectives:

- Objective 1: [Insert Objective]
- Objective 2: [Insert Objective]
- Objective 3: [Insert Objective]

### Coaching Schedule:

Our sessions will be held on [Insert Days/Times] for a duration of [Insert Duration].

### Confidentiality:

All discussions during our coaching sessions will remain confidential.

### Termination Clause:

Either party may terminate this agreement with [Insert Notice Period] notice.

By signing below, both parties agree to the terms outlined in this resolution.

Sincerely,

[Coach Name]

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[Coaching Client Name]

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