

# Farewell Letter

Dear Team,

As I pen this letter, I find it hard to believe that my journey with [Company Name] is coming to an end. After [number] unforgettable years, I have decided to resign from my position as [Your Title]. My last working day will be [Last Working Day].

Looking back, I am filled with gratitude for the incredible experiences I've had here. It has been a privilege to work alongside such talented and passionate individuals. Together, we have navigated challenges, celebrated victories, and formed bonds that I cherish deeply.

I will always remember the [specific project or moment that stands out], which taught me the value of collaboration and perseverance. Each of you has contributed to my growth, and for that, I am eternally thankful.

As I embark on a new chapter in my career, I carry with me the skills, lessons, and memories forged in this remarkable environment. Please stay in touch; I look forward to hearing about all your future successes.

Thank you once again for everything. I wish you all continued success and happiness.

Warmest regards,  
[Your Name]