

Escrow Fund Release Request

Date: [Insert Date]

[Escrow Company Name]
[Escrow Company Address]
[City, State, Zip Code]

Subject: Request for Release of Escrow Funds

Dear [Escrow Officer's Name],

I am writing to formally request the release of escrow funds related to the property transaction for [Property Address]. The transaction was completed successfully on [Closing Date], and all conditions of the sale have been met.

Details of the transaction are as follows:

- Buyer: [Buyer's Name]
- Seller: [Seller's Name]
- Escrow Account Number: [Escrow Account Number]
- Amount to be released: [Amount]

Please process this request at your earliest convenience and confirm the release of the funds to the designated account:

[Receiving Party's Name]
[Receiving Party's Bank Name]
[Bank Account Number]
[Routing Number]

If you require any additional information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]