

Escrow Fund Release Request

Date: [Insert Date]

To: [Escrow Agent's Name]

[Escrow Agent's Company]

[Escrow Agent's Address]

Dear [Escrow Agent's Name],

Subject: Request for Release of Escrow Funds

We are writing to formally request the release of the escrow funds held in connection with the merger and acquisition between [Buyer's Company Name] and [Seller's Company Name], pursuant to the terms outlined in the Escrow Agreement dated [Insert Agreement Date].

The conditions for the release of funds have been satisfied as follows:

- [Condition 1]
- [Condition 2]
- [Condition 3]

We kindly ask that the funds be released to [Name of the Beneficiary] in the amount of [Amount to be Released]. Please find attached all relevant documentation supporting this request.

If you have any questions or require further information, please do not hesitate to contact us at [Your Contact Information].

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Email]

[Your Phone Number]