

Resignation Letter

Date: [Insert Date]

Dear [Committee Chairperson's Name],

I hope this message finds you well. I am writing to formally resign from my position on the [Name of Church Committee], effective [Last Day of Involvement]. This decision was not made lightly, and it is with a heavy heart that I step down from my role.

It has been a wonderful experience serving alongside such dedicated individuals, and I am truly grateful for the opportunities and experiences I've had while being a part of this committee.

As I transition from this role, I would like to request a farewell meeting with the committee members. I believe it would be a meaningful way to express my gratitude and bid farewell to those I have had the pleasure of working with.

Thank you for your understanding and support. I will cherish the memories and friendships made during my time here.

Sincerely,
[Your Name]
[Your Contact Information]