

Lease Renewal Discussion

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are reaching out to discuss the renewal of your lease for the property located at [Property Address], which is set to expire on [Lease Expiration Date].

We understand the importance of continuity in your living situation and would like to offer options for renewing your lease. Please let us know if you have any questions or if you would like to discuss any adjustments to the lease terms.

We appreciate you as a tenant and hope to continue this rental relationship. Please respond by [Response Deadline] so we can proceed accordingly.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company Name]

[Contact Information]