

Farewell Message

Dear [Employee's Name],

As your temporary contract comes to an end, we want to take a moment to express our sincere gratitude for your hard work and dedication during your time with us. Your contributions to the team have been invaluable and have made a lasting impact.

We have truly enjoyed having you as part of our team and appreciate the positive attitude and energy you brought to the workplace. Your efforts in [specific projects or tasks] have not gone unnoticed, and you will be missed both professionally and personally.

Wishing you all the best in your future endeavors. We hope to stay in touch and wish you success in all your future adventures.

Warm regards,
[Your Name]
[Your Position]
[Your Company]