

Dear [Recipient's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for the lovely farewell gift you presented to me. Your thoughtfulness and generosity truly made my departure even more special.

The [describe the gift] is not just a beautiful item, but also a reminder of the wonderful moments we shared during my time here. I will cherish it and think of our memories together fondly.

Thank you once again for your kindness. I appreciate it more than words can express.

Warm regards,
[Your Name]