Dear [Recipient's Name],

I hope this message finds you well. As I prepare to embark on a new journey, I felt compelled to take a moment to express my heartfelt appreciation for the time we have shared.

Your support and kindness have made a significant impact on my life, and I will always cherish the memories we created together. From our daily interactions to the challenges we faced, your encouragement has been a guiding light.

I will carry the lessons learned and the laughter shared as I move forward. Thank you for being such an integral part of my journey. You will always hold a special place in my heart.

Wishing you all the best in your future endeavors. Let's keep in touch!

Warm regards,

[Your Name]