

# Graduation Documentation

Date: [Insert Date]

To Whom It May Concern,

This letter serves to confirm that **[Student's Name]** has successfully completed all requirements for the **[Degree/Program Name]** at **[University Name]**.

Course Completed:

- [Course Name 1]
- [Course Name 2]
- [Course Name 3]

Total Credits Earned: **[Total Credits]**

Graduation Date: **[Graduation Date]**

If you require any further information, please do not hesitate to contact our office at **[Contact Information]**.

Sincerely,

[Your Name]

[Your Title]

[Department Name]

[University Name]