

Dear [Associate's Name],

I hope this message finds you well. As I prepare to move on from [Your Company/Position], I wanted to take a moment to express my gratitude for the time we have worked together.

Your support and collaboration have been invaluable to me, and I cherish the relationships we've built during our time together. I have learned so much from you and truly appreciate the opportunities we've shared.

Though I am excited about my next chapter, I will miss our interactions and the valuable insights you always provided. Please stay in touch; I would love to hear how things are going for you in the future.

Wishing you all the best in your future endeavors.

Sincerely,
[Your Name]
[Your Contact Information]