

# Service Provider Termination Notice

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Service Provider Name]

[Service Provider Address]

[City, State, Zip Code]

Dear [Service Provider's Contact Name],

We are writing to formally notify you of our decision to terminate the service agreement between [Your Company Name] and [Service Provider Name], effective [Termination Date].

After careful evaluation, we have concluded that the lack of innovation and the inability to meet the evolving needs of our business have significantly impacted our partnership. Despite previous discussions aimed at improving service delivery, we have not seen the necessary progress and changes.

We would like to take this opportunity to thank you for the services rendered over the term of our agreement. We believe that this decision is in the best interest of our company as we seek to engage with partners who meet our future goals more effectively.

Please consider this letter as the official notice per the terms outlined in our contract. We will ensure all outstanding payments and obligations are settled prior to the termination date.

We wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]