

Termination of Service Provider Agreement

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Service Provider Name]

[Provider Address]

[City, State, Zip Code]

Dear [Service Provider Name],

Subject: Termination of Services Due to Breach of Contract

We regret to inform you that as of [Termination Date], we are terminating our contract with you, effective immediately, due to your breach of contract as outlined in our agreement dated [Date of Agreement]. The specific breaches include [List Breaches].

We request that you cease all services immediately and provide us with any outstanding files or deliverables. Please confirm the receipt of this letter and your understanding of the termination.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]