

Final Walkthrough Confirmation

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Insert Your Name]

Subject: Confirmation of Final Walkthrough

Dear [Recipient's Name],

I hope this message finds you well. This letter is to confirm our final walkthrough scheduled for [insert date and time]. We will meet at [insert property address].

Please ensure that all necessary documents and items are ready for review. If you have any questions or need to reschedule, feel free to reach out.

Looking forward to seeing you soon.

Best regards,

[Your Name]

[Your Contact Information]