

Final Property Walkthrough Appointment

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

I hope this message finds you well. As we approach the closing date for the property located at [Property Address], I would like to arrange for the final walkthrough at your earliest convenience.

Proposed Dates and Times:

- [Option 1: Date & Time]
- [Option 2: Date & Time]
- [Option 3: Date & Time]

Please let me know which option works best for you or suggest an alternative date and time if none are suitable. I look forward to finalizing this walkthrough and completing our transaction.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]