

Dear [Supervisor's Name],

I hope this message finds you in great spirits. As you embark on this new chapter of your life, I wanted to take a moment to express my heartfelt gratitude for the invaluable guidance and support you have provided throughout the years.

Your leadership has not only inspired our team but has also created an environment where everyone felt valued and empowered. The wisdom and experience you shared have played a crucial role in my professional growth, for which I am truly thankful.

As you retire, I wish you all the best in your future endeavors. May this time bring you joy, relaxation, and the opportunity to pursue your passions. You will be greatly missed, but your legacy will continue to inspire us.

Congratulations on your retirement!

Warmest regards,

[Your Name]

[Your Position]