

Farewell Message

Dear Team,

As many of you may already know, today is my last day at [Company Name]. It is with mixed emotions that I write this message, as I have truly enjoyed my time here and the wonderful people I have had the pleasure to work with.

I am grateful for the support, laughter, and experiences we have shared. Each of you has contributed to my journey in unique ways, and I will cherish those memories as I move on to this new chapter in my career.

Please feel free to stay in touch. You can reach me at youremail@example.com.

Wishing you all continued success and happiness. I will miss you all!

Warm regards,

[Your Name]