

Partnership Dissolution Notice

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

This letter serves as a formal notice of the dissolution of our partnership, [Partnership Name], effective [Dissolution Date].

As we agreed upon, we will manage the winding up of the partnership's affairs in accordance with the partnership agreement and relevant laws. I suggest we schedule a meeting to discuss the distribution of assets and liabilities.

I appreciate the time we have worked together and wish you the best in your future endeavors.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]