

Contract Termination Announcement

Dear [Client's Name],

We hope this message finds you well. We are writing to formally announce the termination of our contract dated [Contract Date], effective [Termination Date]. This decision was made after careful consideration and is in alignment with our current business objectives.

We want to take this opportunity to thank you for your partnership and the collaboration we have shared. It has been a pleasure working with you, and we appreciate your understanding as we move forward.

If you have any questions or require further clarification, please feel free to contact us at [Your Contact Information].

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]