

# Dear Team,

As I sit down to write this letter, I find it hard to believe that the time has come for me to say goodbye. It is with a heavy heart that I submit my resignation from my position, effective [Last Working Day].

Working alongside each of you has been one of the most rewarding experiences of my career. I have cherished every moment, every challenge, and every success we've shared together. You are not just colleagues but friends who have supported me throughout my journey here.

Thank you for the wonderful memories, laughter, and lessons learned along the way. I will carry these moments with me forever. Please keep in touch -- I would love to hear about all your future achievements. My personal email is [Your Email].

Wishing each of you the best in your future endeavors. Keep shining and making a difference!

Warm regards,

[Your Name]