

Letter of Recognition

Date: [Insert Date]

Dear [Neighbor's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for your generosity and kindness as a neighbor. Your willingness to lend a helping hand during times of need has not gone unnoticed.

Whether it was [specific action they did, e.g., "bringing over meals during my recovery" or "helping out with yard work"], your support made a significant difference in my life. It is neighbors like you who make this community a wonderful place to live.

Thank you again for being such a thoughtful and generous neighbor. I truly appreciate all that you do!

Sincerely,

[Your Name]

[Your Address]

[Your Email or Phone Number]