

Letter of Praise

Date: [Insert Date]

To: [Teammate's Name]

From: [Your Name]

Subject: Appreciation for Your Encouraging Attitude

Dear [Teammate's Name],

I hope this message finds you well. I wanted to take a moment to express my heartfelt appreciation for the positive and encouraging attitude you consistently bring to our team.

Your ability to uplift those around you, especially during challenging times, does not go unnoticed. Your words of encouragement and your unwavering support inspire us all to strive for excellence and maintain a positive outlook.

Thank you for being such a motivating force within our group. Your contributions make a significant difference, and I am grateful to have you as a teammate.

Best regards,

[Your Name]