

Letter of Acknowledgment

Date: [Insert Date]

To: [Barista's Name]

From: [Your Name/Company Name]

Dear [Barista's Name],

I am writing to formally acknowledge your outstanding service at [Coffee Shop/Company Name]. Your dedication to providing exceptional customer experiences and your skill in crafting delicious beverages have not gone unnoticed.

We greatly appreciate your commitment, positive attitude, and the warmth you bring to our customers each day. Your hard work and passion significantly contribute to our success, and we are thankful to have you as part of our team.

Thank you for everything you do. Keep up the excellent work!

Sincerely,

[Your Name]

[Your Position]

[Company Name]