

# Acknowledgment Letter for Mentorship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Mentor's Name]

[Mentor's Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Mentor's Name],

I hope this message finds you well. I am writing to express my heartfelt appreciation for your invaluable mentorship during my internship at [Company Name]. Your guidance and support have profoundly influenced my professional and personal growth.

Your insights into [specific skills or areas of knowledge] have equipped me with skills that I will carry throughout my career. I am particularly grateful for the time you dedicated to [specific project or task], which significantly enhanced my understanding of the industry.

Thank you once again for your kindness, patience, and encouragement. I look forward to staying in touch and hope to make you proud as I apply what I learned under your mentorship.

Warmest regards,

[Your Name]