

Letter of Appreciation

Date: [Insert Date]

Professor [Insert Professor's Name]

[Insert Department]

[Insert University Name]

[Insert University Address]

Dear Professor [Insert Professor's Last Name],

I hope this message finds you well. I am writing to express my heartfelt appreciation for the recommendation letter you provided for my [Insert Position/Program Name] application. Your support and belief in my abilities mean a great deal to me.

Your insights into my skills and experiences undoubtedly strengthened my application and increased my chances of success. I am truly grateful for the time and effort you dedicated to writing the letter on my behalf.

Thank you once again for your invaluable support. I am excited about the opportunity ahead and will keep you updated on my progress.

Sincerely,

[Your Name]

[Your Contact Information]

[Your Degree Program, if applicable]