

# Dear [Recipient's Name],

I hope this message finds you well. As I prepare to embark on my retirement journey, I wanted to take a moment to express my heartfelt appreciation for the thoughtful gift you gave me.

Your generosity and kindness have truly touched my heart, and I feel incredibly grateful to have had the pleasure of working alongside you. The [specific gift] is not only a beautiful reminder of our time together but also a symbol of the wonderful memories we've created.

Thank you once again for your thoughtfulness and support. I will cherish this gift and the moments we've shared throughout my career.

Wishing you all the best in your future endeavors.

Warm regards,  
[Your Name]