

**Dear [Recipient's Name],**

I hope this message finds you well. I am writing to express my heartfelt gratitude for the wonderful retirement gift you presented to me. It was truly a memorable surprise that I will cherish.

The [specific gift] is not only thoughtful but also a perfect representation of our time together at [workplace or organization]. It serves as a beautiful reminder of the many years filled with collaboration, laughter, and friendship.

Thank you once again for your kindness and generosity. I feel incredibly fortunate to have had you as a colleague and friend. I wish you all the best in your future endeavors.

Warmest regards,

[Your Name]

[Your Contact Information]