Letter of Recognition

Date: [Insert Date]

To: [Mentor's Name]
[Mentor's Address]
Dear [Mentor's Name],
I hope this message finds you well. I am writing to express my heartfelt gratitude for the invaluable support and guidance you have provided me throughout my journey. Your mentorship has been a significant source of encouragement and inspiration.
Your ability to listen and offer constructive feedback has not only helped me grow professionally but has also boosted my confidence. The time and effort you invest in mentoring make a remarkable difference in the lives of those you guide.
Thank you once again for being such an encouraging and impactful mentor. I look forward to applying what I have learned from you and hope to continue making you proud.
Sincerely,
[Your Name]
[Your Position/Title]
[Your Contact Information]