

Recognition for Job Referral Efforts

Date: [Insert Date]

Dear [Recipient's Name],

I am writing to express my sincere appreciation for your exceptional support in referring candidates for job openings at [Company Name]. Your efforts have significantly contributed to our success in building a talented team.

Your commitment to helping others in their career journey is commendable, and we value your insights and connections. The candidates you referred have brought fresh perspectives and skills that align with our company values.

Thank you once again for your invaluable contributions. We look forward to your continued support in our recruitment efforts.

Warm regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]