

Job Referral Acknowledgment

Date: [Insert Date]

Dear [Referral's Name],

I hope this message finds you well. I am writing to sincerely thank you for your assistance in referring me for the [Job Title] position at [Company Name]. Your support and belief in my capabilities mean a lot to me.

I appreciate the time you took to connect me with the hiring team and the valuable insights you shared about the company. I'm excited about the opportunity and hope to contribute positively if selected.

Thank you once again for your support. I will keep you updated on my progress.

Warm regards,

[Your Name]

[Your Contact Information]