

Interview Confirmation

Dear [Candidate's Name],

We are pleased to confirm your interview for the position of Editorial Director at [Company Name]. Below are the details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location / Video Call Link]
- **Interviewer:** [Interviewer's Name]

Please let us know if you have any questions or need to reschedule.

We look forward to speaking with you!

Best regards,

[Your Name]

[Your Job Title]

[Company Name]