

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date

Hiring Manager's Name
Dental Clinic Name
Clinic Address
City, State, Zip Code

Dear [Hiring Manager's Name],

I am writing to express my interest in the Dental Assistant position at [Dental Clinic Name] as advertised on [where you found the job posting]. With my background in dental assisting and my passion for patient care, I am excited about the opportunity to contribute to your team.

I have completed my dental assistant training at [Institution Name] and have experience in various dental procedures, including patient management, X-ray processing, and assisting the dentist during treatments. I value teamwork and strongly believe in providing a welcoming and supportive environment for patients.

I am eager to bring my skills to [Dental Clinic Name] and am enthusiastic about the possibility of contributing to your practice's success. I would appreciate the opportunity to discuss how my experience and goals align with the needs of your team.

Thank you for considering my application. I look forward to the opportunity to speak with you soon.

Sincerely,
Your Name