

Acceptance of Job Offer

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the position of Dental Assistant at [Company's Name] as discussed in our previous correspondence. I am very excited about the opportunity to join your team and contribute to providing quality dental care.

As agreed, I will begin my employment on [Start Date] with a starting salary of [Salary Amount]. I look forward to bringing my skills and enthusiasm to [Company's Name].

Thank you once again for this opportunity. Please let me know if you need any further information prior to my start date.

Sincerely,

[Your Name]