

Notification of Revised Business Hours

Dear Valued Customers,

We are writing to inform you of updated business hours effective from [Start Date]. Our new business hours will be as follows:

- Monday to Friday: [New Hours]
- Saturday: [New Hours]
- Sunday: [New Hours]

We appreciate your understanding and continued support. If you have any questions, please feel free to contact us at [Contact Information].

Thank you for your attention.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[Company Phone Number]