

Notice of Changes to Our Business Schedule

Dear Valued Customers,

We hope this message finds you well. We would like to inform you of some changes to our business schedule, effective [Start Date].

New Business Hours:

- Monday to Friday: [New Hours]
- Saturday: [New Hours]
- Sunday: [Closed/Other Hours]

We appreciate your understanding and support as we make these adjustments to better serve you. If you have any questions or concerns, please feel free to reach out to us at [Phone Number] or [Email Address].

Thank you for your continued patronage!

Sincerely,
[Your Name]
[Your Position]
[Company Name]